

**MEMORANDUM**

To: School Superintendents and Principals

From: Cathy Danyluk, Director  
Office of Student Services

Date: July 2, 2018

Re: Senate Enrolled Act 303 – Various Education Matters (I.C. 20-30-8-15; 20-43-7-5)  
Alternative Education Date Change  
**Series 3 of 4**

**Background:**

The Indiana General Assembly recently passed legislation addressing the timing of alternative education grant distribution. In years past, the distribution of alternative education grant funds has occurred no later than March 1 for the preceding calendar year. SEA 303 moves the alternative education grant distribution to no later than September 1, for the preceding **academic** year. This law became effective on July 1.

**Guidance:**

In order to distribute alternative education funds in a timely manner, the Indiana Department of Education will collect Alternative Education Grant Full-Time Equivalent (FTE) Student reports from Monday, July 2, 2018, through Friday, August 17, 2018. The timeline covered by this report is the academic year from July 1, 2017 through June 30, 2018.

Grant distributions will be made on or before September 1, 2018. In order to receive grant reimbursement for the 2017-2018 school year, approved programs must submit the FTE Report on or before Friday, August 17, 2018.

Following the distribution on or before September 1, 2018, no further alternative education grant distributions will be made until September 1, 2019.

The FTE student report is available [online](#). Submissions require a DOE online login and password. This [memo](#) provides further information about submitting the FTE Student Report.

If you have any questions, please email [Kimb Stewart](#) or call her at (317) 232-0957.