

TO: Superintendents, Principals, School Leaders
FROM: Dr. Charity Flores, Director of Student Assessment
DATE: June 2, 2017
RE: Spring 2017 ISTEP+ Rescore Information – Grades 3-8, 10

The Spring 2017 ISTEP+ Rescore window will be open June 19, 2017 through July 7, 2017.

Parent Claim Codes

Pearson released Parent Portal claim codes on May 19 for schools to share with parents. Corporation Test Coordinators (CTCs) received directions regarding the process of downloading and disseminating claim code information to parents via the CTC ListServ. Parent letter templates in English and Spanish were also included for schools to use in communicating this information to parents. Schools were asked to provide adequate time for parents to review student responses and request a rescore, if needed.

Rescore Implementation

The opportunity for parents and schools to seek a rescore is an important element when open-ended items are a component of assessment. Indiana Code IC 20-32-5-9 delineates rescore information.

Schools may provide support for parents during the rescore process. School staff should obtain parent consent before entering rescore requests in the Pearson system. Prior to obtaining consent from the parents, schools should ensure that the provisions of IC 20-32-5-9 have been met, which require that the parent be given the student's ISTEP program test scores and that the parent has been able to inspect the student's responses, along with anchor papers and scoring rubrics used to score the student's responses.

Schools that have obtained consent to enter the rescore request in the Pearson system on behalf of the parent should document the manner in which the school obtained consent and the efforts the school has made to ensure that the parent has been provided the student's ISTEP program test scores and have been able to inspect the student's responses in compliance with IC 20-32-5-9. The form and manner by which schools document the consent obtained by parents and the efforts the school has made can be maintained locally to comply with IC 20-32-5-9. However, the department is providing, with this guidance (refer to the next page), a possible format schools may consider using. Schools may choose to document in each student's file as well.

Please direct any questions to INassessments@doe.in.gov.

