Purpose
To provide guidance on requesting a password change for sponsor access in the CNPweb®

Scope
Institutions participating in the Child and Adult Care Food Program (CACFP)

Description
A new password may be requested by emailing the following information to Christina Herzog at cherzog@doe.in.gov.

1. Sponsor name
2. Sponsor number
3. Requester’s name and title
4. Reason that a new password is needed

Sources
Indiana Department of Education, School and Community Nutrition