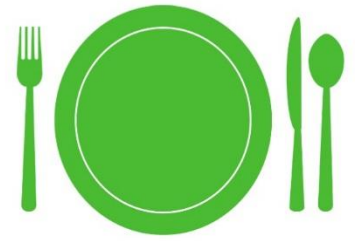


FOOD DISTRIBUTION PROGRAM



The **Food Distribution Program (FDP)** is one of the Child Nutrition Programs administered by the Indiana Department of Education (IDOE). Through this program, eligible institutions are able to receive food made available by the U.S. Department of Agriculture (USDA). Schools and other sponsors of the National School Lunch Program and Summer Food Service Program are eligible to participate.

What is the Food Distribution Program

The FDP is a federally-funded, state-administered program. Eligible institutions work with a network of warehouses to distribute USDA foods, formerly commodities, throughout the state to receive this food. Recipient agencies (RAs) must submit claims for the NSLP for one school year to be eligible.

How Can I Use the Food?

*Food used in this program can account for up to 20% of the participating schools' food budget.

*There are two ways to receive USDA foods.

1. Food can be sent to a processor to be made into a product that is ready to eat.
2. Via Brown Box delivery.

*Weekly allocations for the food received in this program are based on the schools' entitlement dollars and pre-order survey.

What is a Pre-Order Survey?

*The Pre-Order Survey determines the amount of food allocated to participating schools.

*The Pre-Order Survey can be completed late January-mid/late March

*What to check before completing the Pre-Order Survey:

*Inventory

*Processor Link and K12 Foodservice Websites

*Completed in the CNPweb

Placing Orders

Participating schools place their own orders for USDA Foods via the CNPweb.

The deadline for orders is 4pm on the Wednesday prior to the week of delivery.

For More Information About Food Distribution Program

Visit:

[https://www.doe.in.gov/nutrition/
food-distribution-program](https://www.doe.in.gov/nutrition/food-distribution-program)

Contact:

USDA Raw/Bulk Products

lrsmith@doe.in.gov

USDA Foods Brown Box

cmoore@doe.in.gov