



# SUMMER TIMES

A Newsletter for SFSP Sponsors in Indiana

July 2015

This email is to provide sponsors with updated and helpful information on the Summer Food Service Program in the State of Indiana.

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**ATTENTION**

## **USDA Representatives are visiting INDIANA SOON**

Unannounced visits to Indiana sponsors from USDA representatives will be happening over the next several weeks. Please make sure that your sites are operating in compliance every day with program regulations. Attached to this email is the list of site rules. Please ensure that each of your sites is following these rules and that site staff is willing to enforce the rules.

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### CNPweb Information

Please ensure that all site staff information is correct in CNPweb. This includes the site supervisor information. The site supervisor listed in CNPweb is the person who is responsible for the meal service at that particular site. The role

of the site supervisor is to oversee the actual meal distribution and ensure that the daily meal count is taken at the point of service according to compliance guidance. Federal regulations require that the site supervisor must be present during the meal service and any meals claimed that do not have a trained site supervisor in attendance must be disallowed. Please take a few moments to go into CNPweb and make sure that your site supervisors are listed correctly. A Food Service Director (FSD) in charge of several sites serving at the same time should NOT be listed as the site supervisor for all sites. FSDs should only be listed as the site supervisor if they are physically present at the site and overseeing operations during the meal service.

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## Special Kudos to the many SFSP sponsors who organized kick-off events this spring and summer! Great job, all!

Below are some pictures from SFSP Kick-Off events held around the state.

Argos Community Schools had Lunch with the Argos Dragon! The school mascot made an appearance at their SFSP lunch service. The children had a great time and the school food service doubled the number of kids served for the day.



Portage Township Schools invited the high school football team to join them in the park for lunch. "Fun in the Summer Time" was the theme. Participants were shown how to eat healthy and stay active all summer long. Activities included relay races, a hula hoop contest, jump ropes, football throwing and catching, bubbles and skip-it. Fifty-three kids attended this kick-off event!



Merrillville Schools introduced kids to the Honey Bunny to raise awareness for their SFSP meal service. Honey Bunny even had a poem for the kids:

There once was a bunny named Honey

Who was sad with a hungry tummy.

Then she got a free lunch

And on carrots did munch

Now she feels very sunny and funny!!

I will give you free breakfast here at Miller School

From 9 until 10, now isn't that cool?!

From 12:30 til 1:30 I'll be serving a lunch

Nutritious & delicious, lots of good food to munch.

Be sure to ask permission before you hop down, ride your bike, take a hike

We're in your part of town.

I may read you a story or play a fun game

So come fill your tummy

You'll be glad you came!!!



**MERRILLVILLE**  
MERRILLVILLE COMMUNITY SCHOOL CORPORATION  
*We Strive for Excellence*



School City of Hammond held a kick-off event with the help of the local law enforcement. Kids learned how to eat health and say safe all summer long!



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## Claims Reminders

### Reimbursement Claims can be filed:

- Beginning on the first day of the month following the claim month  
(June claim can be entered on/after July 1, July claim on August 1)
- Sponsors have 60 days from the last day of the claim month to file a claim on the CNPweb.

### Claims should be consolidated as follows:

- 10 days or less in the initial month of operations combined with the claim for the subsequent month.
- 10 days or less in the final month of operations combined with the claim for the preceding month.
- **When combining monthly claims remember to first check the box on the claim form in the CNP web which states: *Combine the claim month of "..."*with this claim.**

**Please keep in mind:**

- Meal counts must be kept separately for each month. When combining two months, check the appropriate box on the claim form.
- If 2<sup>nd</sup> meals are claimed for reimbursement, there is no need to pre-calculate the number of 2<sup>nds</sup> allowed, the CNPweb will calculate the correct totals once the site claims are submitted.
- Never add the totals served in one month to the totals served in another month; the meal totals have to be submitted under the full month and then if combined, the month with fewer days will be added.
- An average processing time for a claim is about 3-4 weeks.

**For step-by-step instructions on how to file a claim, please see the attachment to this email. You can also find these instructions on our website.**

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**July Dairy Chat**

**By Michelle Plummer, Indiana Dairy Council**

Milk is IN when school is out!

School is out for another month, but milk is still in! When it comes to summer, kids tend to drink less milk and gravitate to other beverages. Remember, when it comes to good nutrition, not all beverages are created equal. Each 8-ounce serving of milk provides 300 mg calcium and eight other essential nutrients, putting kids well on their way to meeting their recommended three servings a day. The colder the milk the better kids drink it. Place an ice pack on top of the milk to be sure it is ICE COLD!

There is still plenty of time to help your kiddos not only eat a great lunch, but also work in some physical activities. [Fuel Up to Play 60](#) has lots of ideas and suggestions to help kids stay active after and before lunch is served.

Below is an example found on the Train like Pro section of the Fuel Up to Play 60 website:

Have students act out various sports activities for 10-15 seconds each.

- Kick a field goal
- Shoot a jump shot
- Run over tires
- Swing a bat
- Serve a tennis ball
- Swing a golf club
- Shoot an arrow
- Swim

Have a great summer and help kids be ready to come back to school energized and fueled up to play and learn.



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