Preparing for a FFVP Site Review

Please have the following arrangements made and information and/or materials accessible at the time of the review.

Site Visit Checklist:

____ General Information
    ___ Grades served
    ___ Days/times/location fresh fruits and vegetables served
    ___ Special needs students, any texture modification or substitutions (if applicable)
    ___ Promotional activities conducted for FFVP
    ___ Old or new partnerships that coordinate with the FFVP goals
    ___ Nutrition education before, during, or after school that coordinate with the FFVP goals

____ Arrangements
    ___ Set up a time for reviewer to talk with teachers, students, and principal during review
    ___ Arrange to visit at least 2 classrooms during review

____ Food Safety Plan
    ___ Standard Operating Procedures for FFVP
    ___ Time Control Plan for cut leafy lettuce, tomatoes, bean sprouts, and melons (if applicable)
    ___ Completed temperature logs for storage facilities and coolers

____ Civil Rights
    ___ “And Justice for All” poster on display

USDA is an equal opportunity provider and employer.