



SUMMER TIMES

A Newsletter for SFSP Sponsors in Indiana

June 2013

This email is to provide sponsors with updated and helpful information on the Summer Food Service Program in the State of Indiana. We have important news and reminders to share with you in this June edition in hopes to make your summer as successful as possible!

If you have any images of your serving sites that you would like included in the next newsletter, please send them to Tina Skinner tskinner@doe.in.gov or Gretchen Pentzer gpentzer@doe.in.gov

We would love to see and share your images, but remember direct photos of a child's face cannot be shown without written consent of a parent or guardian.

Complying with SFSP Site Rules

- The sponsor is charged with the responsibility to operate and enforce the USDA guidelines as it relates to consumption of meals on site and within the approved meal service time. Meals not consumed on site or within the approved meal service time may not be reimbursed.
- Adults are not allowed to consume any part of a SFSP meal that has been given to a child. Also, any food distributed, but not eaten, must be disposed of before leaving the site.

A sample list of rules for sites is included below. If you are having issues with compliance by participants, please print it off and post it at meal sites. Also remember, it is the site supervisor's responsibility to enforce and comply with the rules. If it is found that the rules are not being enforced, meals may be disallowed and not reimbursed.

Reimbursement Claims Reminders:

- Meal counts must be kept separately for each month and by site. When combining two months, make sure to check the appropriate box on the claim form before filing any of the site claims. Camp sponsors that having overlapping sessions for two claim periods, should not submit a combined reimbursement claim.
- Never add the meal totals served in one month to the totals served in another month; the meal totals have to be submitted under the full month and then if combined, the month with fewer days will be added.
- An average processing time for a claim is about 3-4 weeks.

Field Trip Reminder:

- Sponsors are required to notify and obtain approval from our office in advance for all field trips that affect the time or location of the meal service. Please use the site information sheet on CNP Web (section #74) to list any upcoming field trips.
- Any upcoming trip or change in schedule should be updated in the CNP web on the correct site sheet at least 24 hours in advance.
- If the State Agency is not notified prior to the field trip, meals served will be considered “consumed offsite” and may not be reimbursed.

Summer Servings Kick-off Celebration in Indianapolis

On June 11, 2013 at the start of the National Summer Food Service Program (SFSP) Awareness Week, a group of stakeholders and children gathered at a city park to celebrate a launch of summer meals program that is funded the by the US Department of Agriculture (USDA) and provides free nutritious meals to needy children.

Attended by Superintendent Ritz and Indianapolis Mayor Greg Ballard, a few of our sponsors were able to take advantage of this program this year and next year we hope to get notification out sooner, so that more may benefit from it.

Click the link below to see the webcast of the press conference.

<http://media.doe.in.gov/food/2013-06-12-SummerServings.html>

Hoosier Family of Readers

Some SFSP sponsors have teamed up with the IDOE Hoosier Family of Readers program. If you would be interested in joining efforts in the future, below is a link to the program’s website.

<http://www.doe.in.gov/improvement/hoosier-family-readers>



New Employees!

Gretchen Pentzer will split her time between the office and the field by assisting with site visits and sponsor reviews. She comes from Bedford, IN and received a BS in Hospitality and Food Management from Ball State University. Gretchen will be glad to answer questions you may have and can be reached at gpentzer@doe.in.gov or (317) 232-0875.

Beth Fleisher is the new NSLP and SFSP field consultant in the Northeast Indiana area covering Fort Wayne and the surrounding areas. She was born in that part of the state, but comes recently from Georgia where she was also a field consultant with the Department of Education there. Beth has hit the ground running and if you reside in her area, feel free to contact her at (317) 771-9196 or bfleisher@doe.in.gov.

SFSP Fun in the Sun

Creative ways to promote your summer meals program

Foodservice Director Marci Franks of Warsaw Community Schools dressed up as the Cat in the Hat to read to students as part of a joint SFSP and IDOE Hoosier Family of Readers program effort. As the costumed celebrity guest, Marci read to summer school students several Dr. Seuss books. Marci had such a great time reading to the kids in the summer school program that she decided to take her act on the road to a meal site in a trailer park which is also a mobile library site. Here, she is pictured with Heather Addair and Angie Rucker. Great job, Marci!



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Free Summer Meals for Kids!

Reminders to Keep Everyone Enjoying the Meals



- Only children ages 18 and under may be served free meals.
7 CFR 225.2
- Meals are only served during the published serving times.
7 CFR 225.16(3)(4))
- Meals must be consumed at the serving site. Only one fruit or one vegetable item may be taken from site. 7 CFR 225.6(e)(15)
- Meal substitutions due to allergies or disabilities are only considered when supported by a statement from a recognized medical authority that includes the required alternate foods. 7 CFR 225.16(3)(4))
- Individuals 19 and older may not share a child's meal. 7 CFR 225.2
- If a sharing table is provided, only children 1-18 may eat the items which cannot be taken from the site. 7 CFR 225. 15(b)
- In the event of inclement weather or if weather appears threatening meal service may be cancelled. 7 CFR 225.6(c) 2)(D)
- Please properly dispose of all trash before leaving the site.

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