

## School Safety Training and Awareness Calendar

### AUGUST

CONDUCT FIRST FIRE DRILL WITHIN THE FIRST 10 DAYS OF THE START OF SCHOOL

CONDUCT ACTIVE SHOOTER DRILL WITHIN THE FIRST 90 DAYS OF THE START OF SCHOOL

CERTIFY THAT ALL PLANS FOR EACH SCHOOL HAVE BEEN REVIEWED AND REVISED

### SEPTEMBER

PROMOTE YOUR ANONYMOUS REPORTING SYSTEM

HIGHLIGHT A SCHOOL SAFETY TOPIC DURING YOUR STAFF MEETINGS (E.G. VIDEO TABLETOP)

VIRTUAL ADVANCED TRAINING (SEPT.-MAY)

### OCTOBER

PROVIDE BULLYING PREVENTION TRAINING FOR STUDENTS AND STAFF BY OCTOBER 15TH

STATEWIDE FIRE DRILL, FIRE PREVENTION WEEK OCTOBER 4-10

GREAT SHAKEOUT, STATEWIDE EARTHQUAKE DRILL (OCTOBER 15)

### NOVEMBER

ISSSA BASIC VIRTUAL TRAINING GROUP 22

\*MAINTAINING SCHOOL SAFETY DURING ELECTIONS\*

WINTER WEATHER PREPAREDNESS WEEK NOVEMBER TBD

### DECEMBER

PROVIDE AGE APPROPRIATE, RESEARCH BASED INSTRUCTION ON CHILD ABUSE AND CHILD SEXUAL ABUSE TO STUDENTS IN GRADES K-12 BY DECEMBER 15<sup>TH</sup>

ALL SCHOOL EMPLOYEES WHO WILL HAVE DIRECT CONTACT WITH STUDENTS MUST PARTICIPATE IN CHILD ABUSE AND NEGLECT TRAINING ONCE EVERY 2 YEARS

### JANUARY

CONDUCT A COUNTY WIDE SCHOOL SAFETY COMMISSION MEETING

PROVIDE SAFETY TRAINING SESSION TO YOUR SCHOOL BUS DRIVERS/ FOOD SERVICE/ MAINTENANCE/ FRONT OFFICE STAFF

### FEBRUARY

COMPLETE VIRTUAL BASIC TRAINING GROUP 22

DRILL SUBSTITUTION OPTION, SCHOOLS MAY SUBSTITUTE A MANMADE OCCURRENCE OR SEVERE WEATHER DRILL IN PLACE OF A MONTHLY FIRE DRILL WITH A COUPLE OF EXCEPTIONS

### MARCH

SEVERE WEATHER PREPAREDNESS WEEK (MARCH 14-20) STATEWIDE TORNADO DRILL (MARCH 16)

INVITE FIRST RESPONDERS TO CONDUCT WALKTHROUGHS OF YOUR SCHOOL BUILDINGS

### APRIL

\*REVIEW BOMB THREAT TRAINING AND YOUR BOMB THREAT PROTOCOLS\*

MORE BOMB THREATS ARE REPORTED IN APRIL, SEPTEMBER, & OCTOBER THAN OTHER MONTHS

### MAY

VIRTUAL ADVANCED TRAINING CLOSES

TIPS FOR SCHOOLS THAT ARE POLLING LOCATIONS FOR ELECTIONS

### JUNE

END OF YEAR REPORTS DUE:

CRIMINAL ORGANIZATIONAL ACTIVITY (JUNE 1)

COLLECT STAFF SAFETY PLANS REVIEW AND UPDATE YOUR PLANS AS NEEDED

### JULY

END OF YEAR REPORTS DUE:

ARREST DATA DUE JULY 1

BULLYING DATA REPORTS JULY 1

DISTRIBUTE AND TRAIN STAFF ON YOUR UPDATED BUILDING SAFETY PLAN

<sup>1</sup> \*These items can be found on our moodle community under the [Password Protected Resources](#) you will need to create an account and login to view these items. If you need assistance please contact us: [rstewart@doe.in.gov](mailto:rstewart@doe.in.gov)