



Indiana 2018-2019

DEPARTMENT OF EDUCATION

School Safety Training and Awareness Calendar

JULY/AUGUST

CONDUCT FIRST FIRE DRILL WITHIN THE FIRST 10 DAYS OF THE START OF SCHOOL

CERTIFY THAT ALL PLANS FOR EACH SCHOOL HAVE BEEN REVIEWED AND REVISED

SEPTEMBER

FALL ADVANCED TRAINING (10TH & 11TH)

PROMOTE YOUR ANONYMOUS REPORTING SYSTEM

HIGHLIGHT A SCHOOL SAFETY TOPIC DURING YOUR STAFF MEETINGS (E.G. VIDEO TABLETOP)

OCTOBER

PROVIDE BULLYING PREVENTION TRAINING FOR STUDENTS AND STAFF BY OCTOBER 15TH

STATEWIDE FIRE DRILL, FIRE PREVENTION WEEK

GREAT SHAKEOUT, STATEWIDE EARTHQUAKE DRILL

NOVEMBER

ISSSA BASIC TRAINING GROUP 20 (4TH & 5TH)

MAINTAINING SCHOOL SAFETY DURING ELECTIONS

DECEMBER

PROVIDE AGE APPROPRIATE, RESEARCH BASED INSTRUCTION ON CHILD ABUSE AND CHILD SEXUAL ABUSE TO STUDENTS IN GRADES K-12 BY DECEMBER 15TH

ALL SCHOOL EMPLOYEES WHO WILL HAVE DIRECT CONTACT WITH STUDENTS MUST PARTICIPATE IN CHILD ABUSE AND NEGLECT TRAINING ONCE EVERY 2 YEARS

JANUARY

CONDUCT A COUNTY WIDE SCHOOL SAFETY COMMISSION MEETING

PROVIDE SAFETY TRAINING SESSION TO YOUR SCHOOL BUS DRIVERS/ FOOD SERVICE/ MAINTENANCE/ FRONT OFFICE STAFF

FEBRUARY

FINAL DAY OF BASIC TRAINING GROUP 20

DRILL SUBSTITUTION OPTION, SCHOOLS CAN SUBSTITUTE A MANMADE OCCURRENCE OR SEVERE WEATHER DRILL IN PLACE OF A MONTHLY FIRE DRILL WITH A COUPLE OF EXCEPTIONS

MARCH

SEVERE WEATHER PREPAREDNESS WEEK STATEWIDE TORNADO DRILL

APPLY/PROVIDE NOTICE OF INTENT TO THE DEPARTMENT OF HOMELAND SECURITY FOR THE SECURED SCHOOL SAFETY GRANT

APRIL

REVIEW BOMB THREAT TRAINING AND YOUR BOMB THREAT PROTOCOLS

MORE BOMB THREATS ARE REPORTED IN APRIL, SEPTEMBER, & OCTOBER THAN OTHER MONTHS

INVITE FIRST RESPONDERS TO CONDUCT WALKTHROUGHS OF YOUR SCHOOL BUILDINGS

MAY

SPRING ADVANCED TRAINING

TIPS FOR SCHOOLS THAT ARE POLLING LOCATIONS FOR ELECTIONS

JUNE

END OF YEAR REPORTS DUE:

CRIMINAL ORGANIZATIONAL ACTIVITY (JUNE 1ST)

COLLECT STAFF SAFETY PLANS REVIEW AND UPDATE YOUR PLANS AS NEEDED

JULY

END OF YEAR REPORTS DUE;

ARREST DATA DUE JULY 1ST

BULLYING DATA REPORTS JULY 1ST

DISTRIBUTE AND TRAIN STAFF ON YOUR UPDATED BUILDING SAFETY PLAN

¹ *These items can be found on our moodle community under the [Password Protected Resources](#) you will need to create an account and login to view these items. If you need assistance please contact us: rstewart@doe.in.gov