



**Indiana
Department of Education**
Glenda Ritz, NBCT
Indiana Superintendent of Public Instruction

January 15, 2014

Dr. Carole Schmidt, Superintendent
South Bend Community School Corp #7205
215 St. Joseph Street
South Bend, IN 46601

Dickinson Fine Arts Academy Amendment #1
2013-2014 School Year

Your 2013-2014 1003(g) School Improvement Grant (SIG) amendment for Dickinson Fine Arts Academy has been approved. These funds are authorized for use as of August 15, 2013. The amount listed below verifies the school improvement funds approved. Your corporation is responsible for conducting the 1003g SIG program in the manner and for the purpose described in the application and in accordance with federal law. Please include the documentation as an appendix into your original 1003g SIG application as evidence of the approved amendment. If you have questions concerning the approval, please contact Cindy Hurst at churst@doe.in.gov.

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| FY 2014 School Improvement Grant Availability: | \$1,345,655.00 |
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Sincerely,

A handwritten signature in blue ink, appearing to read "Cynthia L. Hurst".

Cynthia L. Hurst
Title I Coordinator
Indiana Department of Education
115 W. Washington St.
South Tower, Suite 600
Indianapolis, IN 46204

1003g SIG Amendment

Information: Upon receipt of your request, staff will process and either approve or disapprove your request in writing. Generally, amendment requests will be processed and mailed within fifteen (15) business days of receipt of the request. IDOE will not approve any budget or programmatic revisions that are inconsistent with the purpose or terms and conditions of the 1003g federal grant.

| School Name | | Dickinson Fine Arts Academy | | | |
|---|--|---|--|---|---------------|
| Person(s) requesting Amendment | | Thomas Sims, Principal Kelly Ales, SIG Coordinator | | | |
| Phone number and email | | 574-283-7625 tsims@dsbec.k12.in.us kales@dsbec.k12.in.us | | | |
| Account | Goal/Federal Requirement/Key Finding | Original Application | Revision | Justification | IDOE Comments |
| Benefits | Example: Increased learning time | The school budgeted \$50,000 for the before and after school program mandatory for all students. | The school did not budget enough funds for the before and after school program for all students to attend. The school needs to add \$50,000 to fulfill all staff salaries. | In order for all students to attend the before and after school program for the 200 student days, the school will need to move funds from technology and supplies over to instruction to fulfill all staff salaries. | |
| Personnel: STEAM Coach | Implement strategies to recruit, place, retain staff | The school budgeted \$40,000.00 for a STEAM Coach to support teachers in training and application of STEAM/Performance-Based Learning activities within classrooms across the curriculum. | The school is looking at sustainability beyond the 2014 - 2015 school year and would like to have this position eliminated. \$10,000.00 from this fund will be moved into the Teacher Stipends budget, 25,000.00 will be transferred to technology which will leave \$5,000.00 in the account to cover expenditures to date. | In order to sustain the training and application of STEAM within classrooms, the school has formed a STEAM Team that will collaboratively provide support to other staff members with planning and implementation of project based instruction. The team is comprised of grade level representatives with expertise in the following areas: Math, Science, and Language Arts. Other team members include: The Curriculum Coach, Technology Coordinator, Arts teacher, and the Magnet Coordinator. | |
| Personnel: Stipends for Teacher Leaders | Implement strategies to recruit, place, retain staff | The school budgeted \$40,000.00 for a STEAM Coach to support teachers in training and application of STEAM/Performance-Based Learning activities within classrooms across the curriculum. | The school had originally budgeted for eight lead teachers to receive a maximum of \$500.00 stipend per semester for services related grade level improvements. The school needs to change this to 18 positions in order to provide the STEAM Team with an equivalent stipend. The school needs to add \$10,000.00 to this budget. | In order to sustain the training and application of STEAM within classrooms, the school has decided to form a team of teachers that will collaboratively provide support to other staff members with planning and implementation of project based instruction. The team will be comprised of a representative from each grade level with expertise in the following areas: Math, Science, and Language Arts. Other team members will include: The Curriculum Coach, Technology Coordinator, Arts teacher, and the Magnet Coordinator. | |
| Personnel: Licensure Reimbursement | Implement strategies to recruit, place, retain staff | The school budgeted \$12,500.00 for reimbursement fees connected to licensure exams upon passing and receiving additional certification. | The school over budgeted for this item and would like to reduce the amount to \$5,000.00 with the remainder be moved to the instructional technology budget. | An increase in the instructional technology budget will allow the school to improve the access to technology in order to improve the quality of instruction and learning | |
| Other Services: Marketing | Provide mechanisms for family and community engagement | The school budgeted \$50,000.00 for promotional services and materials to communicate the mission of the school to potential magnet schools and the community | The school determined, after receiving the <i>Title I Fiscal Handbook</i> , that this account can not be supported by the grant. | An increase in the instructional technology budget will allow the school to improve the access to technology in order to improve the quality of instruction and learning | |
| Other Services: Community Center/Office Environment | Provide mechanisms for family and community engagement | The School was working to create a welcoming/user friendly office environment that supports community and stake holders in collaboration with the school. | The school determined, after receiving the <i>Title I Fiscal Handbook</i> , that this account can not be supported by the grant. | An increase in the instructional technology budget will allow the school to improve the access to technology in order to improve the quality of instruction and learning | |
| Equipment and Technology | LEA and SEA supports school with ongoing, intensive technical assistance and support | The school budgeted \$156,800.00 for various pieces of technological equipment | The school found the technological needs required for quality instruction has changed and would like to increase the overall budget to \$288,175.00 | The school has found that in order to implement a more rigorous curriculum conducive to 21st century learning, the equipment and technology needed to support quality programs must be further upgraded and acquired. | |

Indicate any **increases** in a line item subtotal with **GREEN** text subtotal.

Indicate and decreases in a line item with **RED** text in the

School Improvement Grant (1003g)
 Section II -- BUDGET
 Amendment 1
 School Year 2013-2014

Note: The total amount of funding per year must total **no less than \$50,000** and **no greater than \$2,000,000** per year. The original approved allocation amount cannot be increased through an amendment.

Corporation Name: South Bend Community School Corporation
 Corporation Number: 7205
 School Name: Dickinson Fine Arts Academy

| ACCOUNT NO. | FTE | Cert. | Noncert. | EXPENDITURE DESCRIPTION | SUBTOTAL | LINE ITEM TOTAL |
|--|------|--|----------|---|---------------|----------------------|
| 1. PERSONNEL (include positions and names) | | | | | | |
| Transformation Program Coordinator Kelly K. Ales | 1.00 | Y | | Building level coordinator to manage the fidelity of the grant funding application to the proposed program. | \$ 62,400.00 | |
| ARC/SAT School and /After school tutoring Coordinator Cara Newman | 1.00 | | Y | Coordinator of remediation services for student latch key programs and Saturday school | \$ 32,000.00 | |
| Technology Coach Jeremie Adams | 1.00 | | Y | Coach to support teachers in training and application of technology within classrooms across the curriculum. | \$ 40,000.00 | |
| STEAM Coach | 1.00 | Y | | Coach to support teachers in training and application of STEAM/ Performance-Based Learning activities within classrooms across the curriculum. | \$ 5,000.00 | |
| Classroom Grants | | Y | | Grants to individual teachers to be applied to improve the achievement of students within their classroom, Maximum of \$1000.00 per teacher in response to grant application. | \$ 50,000.00 | |
| Extended Time Stipends for Teachers and Para-Professionals | | Y | Y | Up to 10 additional instructional days and 2.5 additional collaboration days may be added to the school calendar | \$ 135,000.00 | |
| Stipends for Lead Teachers and STEAM Team | | Y | | Stipends for Lead Teachers and STEAM Team Members, up to 18 positions, maximum of \$500.00 per semester | \$ 18,000.00 | |
| PD Incentives (Subs/Stipends) | | Y | Y | Class coverage for teachers during school day PD, Financial incentives for completing additional PD hours | \$ 50,000.00 | |
| Licensure Reimbursement | | Y | | Teachers will receive reimbursement for fees connected to licensure exams upon passing and receiving additional certification. | \$ 5,000.00 | |
| Staff Incentives | | Y | Y | Teachers will receive incentive rewards for accomplishing student achievement goals. | \$ 55,000.00 | |
| | 4.00 | TOTAL SALARIES | | | | \$ 452,400.00 |
| 2. Benefits: Benefits should be based on actual known costs or an established formula. Fixed charges/benefits below are for the personnel listed under PERSONNEL above and only for the percentage of time devoted to this project. | | | | | | |
| | | TOTAL FIXED CHARGES / FRINGE BENEFITS (45% of salaries above) | | | | \$ 203,580.00 |

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|---|---|--------------|------------------------|
| 3. TRAVEL: (differentiate in-state and out-of-state) | | | |
| out-of-state | 2013 National Forum on Character Education Conference, Washington D.C. | | |
| | NCTM (National Conference Teachers of Mathematics) Louisville, KY | | |
| | AMLEI (Conference for Middle Level Education) Minneapolis, MN | | |
| | ASTA (Strings Teachers Conference) Louisville, KY | | |
| | Mid-West Music Clinic Chicago, IL | | |
| | Mid-Atlantic Family Engagement Summit | | |
| | Magnet Schools of America Conference | | |
| | ASCD | | |
| | STEM Forum and Expo New Orleans, LA | | |
| in-state | ILFAC (Indiana Library Conference) | | |
| | TOTAL TRAVEL | | \$ 100,500.00 |
| 4. CONTRACTED SERVICES: (List the type of contracted services to be provided, including the vendor's name, if applicable.) | | | |
| Parent Liason | Cara Newman | \$ 5,000.00 | |
| Parent/Student Life Coach | TBD | \$ 5,000.00 | |
| Simple 6/ Writing Process Professional | Kay Davidson | \$ 3,000.00 | |
| 8 Steps for Academic Success | Pat Davenport | \$ 15,000.00 | |
| Learning Through a Gender Lense | The Gurian Institute | \$ 20,000.00 | |
| Leadership Team/Staff PD Workshops | Dr. Grant Chandler | \$ 20,000.00 | |
| After School Arts Adventure Programs | Various Facilitators/Instructors and Robinson Community Learning Center | \$ 60,500.00 | |
| STEAM Integration/ Performance Based | The Buck Institute | \$ 30,000.00 | |
| Literacy Training/ PD | West-Ed/or NCTE | \$ 35,500.00 | |
| | TOTAL CONTRACTED SERVICES | | \$ 194,000.00 |
| 5. SUPPLIES: Enter the total amount of materials and supplies. Provide a list of supplies on a separate sheet. (Include the total amount to be used to purchase testing, programmatic and/or office supplies.) | | | |
| | TOTAL SUPPLIES | | \$ 104,250.00 |
| 6. EQUIPMENT AND TECHNOLOGY: Enter the total amount of equipment and technology purchases. Provide a list of equipment and technology on a separate sheet. Equipment is defined as "tangible, non-expendable/non-consumable personal property having a useful lifespan of more than one year". | | | |
| | TOTAL EQUIPMENT AND TECHNOLOGY | | \$ 290,925.00 |
| 7. OTHER SERVICES: (Include a specific description of services.) | | | |
| Marketing | Promotional services and materials to communicate the mission of the school to potential magnet students and to the community | \$ - | |
| Uniforms | Provide student uniforms to those in need | \$ - | |
| Community Center/Office Environment | Complete Community Resource areas that were begun in year one | | |
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| | TOTAL OTHER SERVICES | | \$0.00 |
| TOTAL ANTICIPATED EXPENDITURES (SUM OF SECTIONS 1-7 OF THIS FORM). | | | \$ 1,345,655.00 |
| | | | \$ 1,345,655.00 |
| | | | \$ - |

SUPPLIES: The following list represents the anticipated materials and supplies purchases.

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|----------|--|------------|---------------|
| (TBD) | Consumable Supplies for students and teachers (Office supplies, STEAM supplies, Art supplies, etc.) | \$ - | \$ 40,000.00 |
| (TBD) | Curriculum and Supplies for extended day intervention programs: Boot Camp, Guarantee Club, SUCCESS, ARC, Saturday School, etc. | \$ - | \$ 50,250.00 |
| (TBD) | Materials and Supplies for Professional Development | \$ - | \$ 10,000.00 |
| (TBD) | Take home kits for Parent Involvement | | \$ 4,000.00 |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | | \$ - | \$ - |
| | TOTAL SUPPLIES COSTS | | \$ 104,250.00 |

EQUIPMENT AND TECHNOLOGY: The following list represents the anticipated equipment and technology purchases.

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL PRICE |
|----------|---|------------|---------------|
| | Mimeo Vote Assessment System | | \$ 12,800.00 |
| | MacBook Carts | | \$ 154,200.00 |
| | Media Center Computer Lab | | \$ 58,750.00 |
| | Nook Devices | | \$ 5,600.00 |
| | Wireless Completion | | \$ 15,000.00 |
| | Video Distribution | | \$ 28,000.00 |
| | Conference Room Systems | | \$ 2,075.00 |
| | Little Theatre Systems | | \$ 3,600.00 |
| | Media Center Presentation Systems | | \$ 10,900.00 |
| 8 | Clickers/Classroom sets of 30 | | |
| 40 | Elmo Projection Systems | | |
| 40 | Elmo Projectors | | |
| 40 | Elmo Bulbs | | |
| 100 | Digital Cameras | | |
| 60 | Apple Software | | |
| | TOTAL EQUIPMENT AND TECHNOLOGY COSTS | | \$ 290,925.00 |

| | | |
|-----------------------------------|------------|--|
| Mimio Vote System | \$ 12,800 | This technology will enable our teachers to assess live during their lessons. This technology has the capability to build custom assessments and issue them to the class, the students then take the hand held device and are able to respond. The system also allows for the responses to be recorded by student and shown discreetly to the class in real time. |
| MacBook Carts | \$ 154,200 | The school has four laptop carts at this time and has found them to be a heavily used and highly demanded tool for the students. We have used these laptops to engage the students in a collaborative environment and have built our technology presence to increase that method of instruction. The school's future plan is to continue to acclimate our students to the digital environment and begin to instruct in a manner where the skill of transferring information digitally, both between students and teachers, is increased. |
| Media Center Computer Lab | \$ 58,750 | The school has created a new environment in the Media Center where technology is used and a focal point of our learning process. The existing computer lab is not sufficient in both quantity and capability and needs to be upgraded to support our educational curriculum. |
| Nook Devices | \$ 5,600 | The school plans to increase our use of digital reading material. With this technology we are able to deliver books, magazines, graphic novels, and other reading materials to the students. Our students would also have the ability to search other digital libraries for content as well, such as local public libraries. |
| Wireless Completion | \$ 15,000 | In year one of the grant the school acquired wireless internet access to the critical areas of the school for use in the core content areas. In order to further support our technology and fine arts programming, the school needs to complete its wireless access area. This project was not completely in year one due to need of funding in other critical areas and was intended to be completed in year two. |
| Video Distribution | \$ 28,000 | The school has a developed TV news broadcast that has both during school hours elective classes and after school club classes. This class develops video content to be distributed school-wide and our current system is not adequate for this program. The program will be creating lesson material for the grade levels and then broadcasting in through a closed circuit channel. |
| Conference Room Systems | \$ 2,075 | The school uses the main office conference room for small meetings with our Leadership Teams, grade level teams, community groups, and parents. This room requires an upgrade in computing systems to allow for our meetings to access content through the districts systems and for potential video conferencing with parents or community members. |
| Little Theatre Systems | \$ 3,600 | The school uses the Little Theatre as an assembly area for Town Hall style discussions, as well as informative meetings with large groups of students. This upgrade would enable the administration and staff to deliver digital content during those meetings. This room is also used for small performances for the performing arts portion of our curriculum and would be of use during those times as well. |
| Media Center Presentation Systems | \$ 10,900 | The school uses the Media Center for both student learning as well as community presentation areas. The current ability of our school to present in an interactive way to our community is not to par with our technological abilities. The school plans to use this upgrade to allow teachers to have a method to show the students in the Media Center digital content in their instruction when in the Media Center. |