

Title I – 1003 (g) – SY 2015-2016 – Cohort 6
Harrison Primary Center
Part E

Professional development schedule

Extended day learning after-school programing schedule

Programs inventory

Parent involvement policy

South Bend Community School Corporation
Benjamin Harrison Primary Center
 3302 West Western Avenue
 South Bend, Indiana 46619
 Phone: (574)283-7300 Fax: (574)283-7303

**SUMMER PROFESSIONAL DEVELOPMENT
 2015**

DATE	TOPIC	LOCATION	TIME	PARTICIPANTS
6/15 & 6/16, 23-26	AdvancED & SIG	Harrison LGI	8am-3:20pm	Leadership Team
6/15-6/17	Bilingual Education	Monroe PC	8:00am-4:00pm	Migrant Summer School Teachers and Staff
6/17	PBIS	Harrison	4:00pm- 7pm	PBIS Committee Members
6/30	High Ability	Century Center	8:00am-3:00pm	High Ability Teachers
7/30	SIP	Warsaw HS	8:30am-4:00pm	Leadership Team
8/3-8/6	Responsive Classroom Level I	Monroe PC	8:00am-3:00pm	Harrison 2 nd , 3 rd & 4 th grade teachers
8/3 & 8/4	Character Education	Riley HS	8:00am-3:00pm	Harrison 1 st and 5 th grade teachers and PBIS Committee Members
8/3-8/6	Back to School University- Special Education Department	Edison Intermediate	8:30am-2:00pm	General education and special education teachers, paraprofessionals, parents
8/3-8/7	STEM	Monroe PC	8:00am-3:00pm	Registered 3 rd and 4 th grade teachers
8/3- 8/6	WIDA Standards and SIOP	Edison	8:30am-2:00pm	Teachers
8/11	PBIS	Harrison	9:00am-12:00pm	PBIS Committee Members
8/12	Math Atlas Rubicon	Monroe PC 209	8:00am-11:00am or 12:00pm-3:00pm	Teachers, no stipends available
8/13	Technology (Google), Minds n Motion, sensory room and to take a staff photo.	Harrison LGI	9:00am-11:00am	All Harrison certified and non-certified staff. Stipends will be paid for all who attend.
8/14	New Teacher Orientation	Century Center	8:00am-3:00pm	New SBCSC staff

August

2015

Professional Development Calendar

Harrison Primary Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10	11	12	13 Staff Professional Development	14 Staff Professional Development	15
16	17 Staff Meeting	18 First Day for Students	19	20 Staff Meeting	21	22
23	24	25 Kindergarten grade level meeting - unit planning 1 st grade level meeting- unit planning 3 rd grade level meeting- unit	26 Pre-K - Curriculum planning 2 nd grade level meeting - unit planning 4 th grade level meeting - unit planning	27 K - Developmentally Appropriate Planning - Family Connection	28	29

		planning							
	30	Aides training	31						

September

2015

Professional Development Calendar

Harrison Primary Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Kindergarten grade level meeting - unit planning 1 st grade level meeting- unit planning 3 rd grade level meeting- unit planning Aides training	2 Pre-K - Curriculum planning 2 nd grade level meeting - unit planning 4 th grade level meeting - unit planning	3 Staff Meeting	4	5
6	7 Labor Day	8 Kindergarten grade level meeting - early literacy 1 st grade level meeting - unit planning 3 rd grade level meeting - unit planning Aides training	9 Pre-K - Curriculum planning 2 nd grade level meeting - unit planning 4 th grade level meeting - unit planning	10 Technology Training Coach Professional Development - District	11	12
13	14 3rd/4th- Developmentally Appropriate Planning - Family	15 Kindergarten grade level meeting - unit planning	16 Pre-K - Curriculum planning 2 nd grade level	17 Staff Meeting	18	19

	Connection	1 st grade level meeting - early literacy 3 rd grade level meeting - data Aides training	meeting - literacy 4 th grade level meeting - literacy			
20	21 Pre-K - Developmentally Appropriate Planning - Family Connection	22 Kindergarten grade level meeting - unit planning 1 st grade level meeting - early literacy 3 rd grade level meeting - early literacy Aides training	23 Pre-K - Curriculum planning 2 nd grade level meeting - early literacy 4 th grade level meeting - literacy	24 Individual Professional Development 1st- Developmentally Appropriate Planning - Family Connection	25	26
27	28	29 Kindergarten grade level meeting - data 1 st grade level meeting - data 3 rd grade level meeting - data Aides training	30 Pre-K - curriculum planning 2 nd grade level meeting - data 4 th grade level meeting - data			
					*** After School *** During School	

Job Imbedded Ongoing Professional Development - Responsive Classroom, Technology training from Technology Coach, Side by Side Coaching from Instructional Coaches

October

2015

Professional Development Calendar

Harrison Primary Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Staff Meeting	2	3
4	5	6 Kindergarten grade level meeting - unit planning 1 st grade level meeting- unit planning 3 rd grade level meeting- unit planning Aides training	7 Pre-K - Curriculum planning 2 nd grade level meeting - unit planning 4 th grade level meeting - unit planning	8 Technology Training Coach Professional Development - District	9	10
11	12	13 Kindergarten grade level meeting - unit planning 1 st grade level meeting- unit planning 3 rd grade level meeting- unit planning Aides training	14 Pre-K - Curriculum planning 2 nd grade level meeting - unit planning 4 th grade level meeting - unit planning	15 Staff Meeting	16	17

18	19	20	21	22	23	24
		Kindergarten grade level meeting – unit planning 1 st grade level meeting – early literacy 3 rd grade level meeting – early literacy Aides training	Pre-K – Curriculum planning 2 nd grade level meeting – early literacy 4 th grade level meeting - literacy	Teacher Record Day	Fall Break	
25	26	27	28	29	30	31
	Fall Break	Kindergarten grade level meeting – data 1 st grade level meeting – data 3 rd grade level meeting – data Aides training	Pre-K – curriculum planning 2 nd grade level meeting - data 4 th grade level meeting – data	Individual Professional Development 2nd– Developmentally Appropriate Planning – Family Connection		
					*** After School *** During School	

Job Imbedded Ongoing Professional Development - Responsive Classroom, Technology training from Technology Coach, Side by Side Coaching from Instructional Coaches

November

2015

Professional Development Calendar

Harrison Primary Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 Kindergarten grade level meeting - unit planning 1 st grade level meeting - early literacy 3 rd grade level meeting - early literacy Aides training	4 Pre-K - Curriculum planning 2 nd grade level meeting - early literacy 4 th grade level meeting - literacy	5 Staff Meeting	6	7
8	9	10 Kindergarten grade level meeting - unit planning 1 st grade level meeting - data 3 rd grade level meeting - data Aides training	11 Pre-K - curriculum planning 2 nd grade level meeting - data 4 th grade level meeting - data	12 Technology Training	13	14
15	16	17 Kindergarten grade level meeting - early literacy 1 st grade level meeting- unit	18 Pre-K - Curriculum planning 2 nd grade level meeting - unit planning	19 Staff Meeting	20	21

		planning 3 rd grade level meeting- unit planning Aides training	4 th grade level meeting - unit planning			
22	23	24 Kindergarten grade level meeting - unit planning 1 st grade level meeting- unit planning 3 rd grade level meeting- unit planning Aides training	25 Pre-K - Curriculum planning 2 nd grade level meeting - unit planning 4 th grade level meeting - unit planning	26 Thanksgiving Break	27 Thanksgiving Break	28
29	30					
					*** After School *** During School	

Job Imbedded Ongoing Professional Development - Responsive Classroom, Technology training from Technology Coach, Side by Side Coaching from Instructional Coaches

December

2015

Professional Development

Harrison Primary Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Kindergarten grade level meeting – early literacy 1 st grade level meeting – early literacy 3 rd grade level meeting – early literacy Aides training	2 Pre-K – Curriculum planning 2 nd grade level meeting – early literacy 4 th grade level meeting - literacy	3 Staff Meeting	4	5
6	7	8 Kindergarten grade level meeting – unit planning 1 st grade level meeting – early literacy 3 rd grade level meeting – early literacy Aides training	9 Pre-K – Curriculum planning 2 nd grade level meeting – early literacy 4 th grade level meeting - literacy	10 Technology Training	11	12
13	14	15 Kindergarten grade level meeting – unit planning	16 Pre-K – curriculum planning 2 nd grade level	17 Staff Meeting	18	19

		1 st grade level meeting – data 3 rd grade level meeting – data Aides training	meeting - data 4 th grade level meeting – data			
20	21	22	23	24	25	26
	Winter Break	Winter Break	Winter Break	Winter Break	Winter Break	
27	28	29	30	31		
	Winter Break	Winter Break	Winter Break	Winter Break		
					*** After School *** During School	

Job Imbedded Ongoing Professional Development - Responsive Classroom, Technology training from Technology Coach, Side by Side Coaching from Instructional Coaches

January

2016

Professional Development Calendar

Harrison Primary Center

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 2 Winter Break	
3	4	5 Kindergarten grade level meeting – early literacy 1 st grade level meeting – early literacy 3 rd grade level meeting – early literacy Aides training	6 Pre-K – Curriculum planning 2 nd grade level meeting – early literacy 4 th grade level meeting - literacy	7 Staff Meeting	8	9
10	11	12 Kindergarten grade level meeting – unit planning 1 st grade level meeting- unit planning 3 rd grade level meeting- unit planning Aides training	13 Pre-K – Curriculum planning 2 nd grade level meeting – unit planning 4 th grade level meeting – unit planning	14 Technology Training	15 Teacher Record Day	16

17	18	19	20	21	22	23
	Martin Luther King Jr. Day	Kindergarten grade level meeting – unit planning 1 st grade level meeting- unit planning 3 rd grade level meeting- unit planning Aides training	Pre-K – Curriculum planning 2 nd grade level meeting – unit planning 4 th grade level meeting – unit planning	Staff Meeting		
24	25	26	27	28	29	30
		Kindergarten grade level meeting – data 1 st grade level meeting – data 3 rd grade level meeting – data Aides training	Pre-K – curriculum planning 2 nd grade level meeting - data 4 th grade level meeting – data	Individual Professional Development		
31					*** After School *** During School	

Job Imbedded Ongoing Professional Development - Responsive Classroom, Technology training from Technology Coach, Side by Side Coaching from Instructional Coaches

Data Meeting Notes

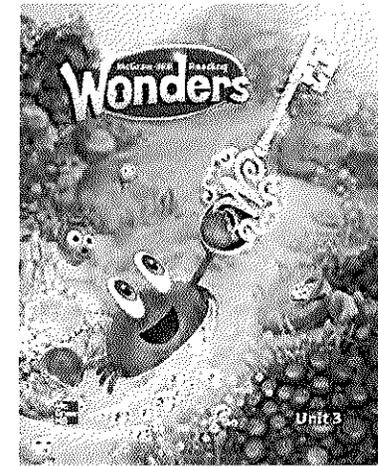
Date:	Data Used:
What are your celebrations?	
What is your biggest concern?	
What trends do you notice?	
Next Steps	
1 month Reflection What worked? What could you change?	
Date:	Data Used:
What are your celebrations?	
What is your biggest concern?	
What trends do you notice?	
Next Steps	
1 month Reflection What worked? What could you change?	
Date:	Data Used:

Early Literacy Learning Meeting Notes

Date	
Topic	
Summary of Content	
After meeting today, what are your next steps in your teaching practice?	
What do you you still have questions about?	
What could your coach do to help you?	
1 month reflection: How is it going?	
Date	
Topic	
Summary of Content	
After meeting today, what are your next steps in your teaching practice?	
What do you you still have questions about?	

Reading Wonders Yearly Themes 2015 - 16

GRADE	Start Smart 1A 8/18-9/4	Unit 1 1B 9/8-9/25	Unit 2 1C 9/28-10/16	Unit 3 2A 10/27-11/13	Unit 4 2B 11/16-12/4	Unit 5 2C 1/4-1/22
Kindergarten Flex Weeks: 10/19-10/23 12/7-12/18 2/16-2/19 5/23-6/3	X	Taking New Steps	Let's Explore	Going Places	Around the Neighborhood	Wonders of Nature
		Unit 6 3A 1/25-2/12	Unit 7 3B 2/22-3/11	Unit 8 3C 3/14-4/1	Unit 9 4A 4/12-4/29	Unit 10 4B 5/2-5/20
		Weather for all Seasons	The Animal Kingdom	From Here to There	How Things Change	Thinking Outside the Box



GRADE	Start Smart 1A 8/18-9/4	Unit 1 1B-1C 9/8 - 10/16	Unit 2 2A-2B 10/19 -11/25	Unit 3 2C-3A 11/30 -1/22	Unit 4 3B-3C 1/25 - 3/4	Unit 5 4A-4B 3/7 - 4/22	Unit 6 4C 4/25 - 6/3
Grade One	X	Getting to Know Us	Our Community	Changes Over Time	Animals Everywhere	Figure it Out	Together We Can
Grade Two	X	Friends & Family	Animal Discoveries	Live & Learn	Our Life/Our World	Let's Make a Difference	How on Earth
Grade Three	X	Growing & Learning	Figure it Out	One of a Kind	Meet the Challenge	Take Action	Think it Over
Grade Four	X	Think it Through	Amazing Animals	That's the Spirit!	Fact or Fiction	Figure it Out	Past, Present, and Future

Harrison Primary Center

After School Instructional Programming

Grades K - 2						
Dates	Kindergarten Program Description	Kindergarten Instructional Leader	Grade 1 Program Description	Grade 1 Instructional Leader	Grade 2 Program Description	Grade 2 Instructional Leader
08/18 - 09/04	Program planning and prep	N/A	Program planning and prep	N/A	Program planning and prep	N/A
09/08 - 10/16	TBD	TBD	TBD	TBD	TBD	TBD
10/19 - 11/25	TBD	TBD	TBD	TBD	TBD	TBD
11/30 - 01/22	TBD	TBD	TBD	TBD	TBD	TBD
01/25 - 03/04	TBD	TBD	TBD	TBD	TBD	TBD
03/07 - 04/22	TBD	TBD	TBD	TBD	TBD	TBD
04/25 - 06/03	TBD	TBD	TBD	TBD	TBD	TBD
Grades 3- 4						
Dates	Grade 3 Program Description	Grade 3 Instructional Leader	Grade 4 Program Description	Grade 4 Instructional Leader	Mixed Grade Program Description	Mixed Grade Instructional Leader
08/18 - 09/04	Program planning and prep	N/A	Program planning and prep	N/A	Program planning and prep	N/A
09/08 - 10/16	TBD	TBD	TBD	TBD	TBD	TBD
10/19 - 11/25	TBD	TBD	TBD	TBD	TBD	TBD
11/30 - 01/22	TBD	TBD	TBD	TBD	TBD	TBD
01/25 - 03/04	TBD	TBD	TBD	TBD	TBD	TBD
03/07 - 04/22	TBD	TBD	TBD	TBD	TBD	TBD
04/25 - 06/03	TBD	TBD	TBD	TBD	TBD	TBD

Harrison Primary -- Programs Inventory

1. High-quality early learning programs or services

El Campito Preschool Co-op

- Program will begin in May 2015. *El Campito* students (and their parents) invited to tour & shadow at Harrison. Intended to create easily accessible bridge to primary education

"Head Start" Partnership

- Cumulative files created for current/former "Head Start" students. Allows administration and faculty to have background information on students, mold individual educational approaches based on this information, and build upon the database for the future.

2. Remedial education, aligned with academic supports and other enrichment activities, providing students with a comprehensive academic program

Boys and Girls Club After-School program

- After school program, 110 students meet 5 days a week to work with older local students

La Casa de Amistad Tutoring program

- After school tutoring program

Robinson Community Learning Center After-School program

- After-school program for students focusing on literacy & reading recovery, based on Orton-Gillingham instructional approach

St. Mary's College Tutoring program

- After-school tutoring program. SMC students come to Harrison twice a week to offer assistance

Holy Cross College Tutoring program

- After-school tutoring program focusing on English as a New Language (ENL) instruction. Put on by Holy Cross student/cadet teachers

"Foster Grandparents" (through REAL Services)

- Approximately 5 adults act as "Foster Grandparents" for Kindergarten and 1st grade students. The Grandparents spend anywhere from 2 - 25 hrs. per

week tutoring for reading comprehension, literacy, and numeracy. They focus on building healthy relationships with the students and providing a comfortable learning atmosphere.

South Bend Chocolate Company Reading/Writing partnership

- Contingent on book donations from South Bend Chocolate Company. Harrison students collaborate to read the donated books and write stories about them, promoting literacy and writing skills.

Riverbend Community Math Project

- Through this partnership, instructors work with the Riverbend Community Math Center to identify and develop effective teaching methods on the subject of mathematics. The Center also periodically introduces math activities directly to students in the classroom setting.

Knute Rockne Kiwanis Reading program

- A reading program set up for kindergartners. Students read through a book in its entirety and donate it to charity upon completion.

WSBT "I Love to Read" Challenge Participation

- "I Love to Read" calls local students to join with classmates in keeping track of their reading time for a whole month. Prizes are awarded to classrooms logging the most cumulative reading time, encouraging students to engage in reading.

Department of Public Works/Transportation Math program

- Math intervention program. Students perform sample measurements & calculations with the Department in accordance with their project for sidewalk alterations in the school's immediate community.

Math and Language Arts Interventionists

- Title I funded interventionists that focus on helping students who are behind in the subjects of math and language arts. They mentor struggling students in small groups, as well as with targeted & focused instruction. Mentors function as teacher-coaches to the student whilst guiding them towards success.

Instructional Resource Specialists (IRS)

- Title III funded specialists that help in classroom settings. As bilingual education specialists their duty is to aid in the instruction of students whose first language is Spanish.

3. Family engagement, including parental involvement, parent leadership, family literacy, and parent education programs

La Casa de Amistad Education Program

- Representatives from the organization conduct a variety of classes to better educate families of undocumented, immigrant students. Class content includes information regarding immigration/citizenship, lawfulness/individual rights, & English speaking. (see 10)

Purdue Extension Nutrition program

- Representatives conduct classes at Harrison that focus on forming good nutritional habits. Classes are offered 2-3 times per month for adults, exploring topics like calcium intake and the food pyramid. (see 8)

South Bend Police Department

- Officers maintain a regular presence at the school in an effort to form relationships with students and families. They provide additional support for families by holding meetings on immigration laws and other relevant topics. (see 4)

Latino Task Force

- Helps reach parents in communities for marketing and promotion of other programs in school

St. Joseph's Health Department

- Provide speakers to address comprehensive approach to health, hygiene, drug safety, etc. with parents, walking school bus program (see 8)

STARS program

- Through the Students Together As Readers Succeed (STARS) program, students from every grade level work together with their parents to complete hands-on activities. The students and their parents first attend workshops on math, reading, or language arts material then receive related activities to take home and complete. The program is offered once a

month, with each grade presented with two opportunities to attend throughout the year.

4. Mentoring and other youth development programs

Pen Pal program with St. Mary's College

- Second and fourth grade Harrison students pair up as pen pals with St. Mary's College students. The program consists of letter exchanges between the pen pals throughout the year, culminating with an in-person visit and tour on St. Mary's campus.

"Foster Grandparents" (through REAL Services)

- Approximately 5 adults act as "Foster Grandparents" for Kindergarten and 1st grade students. The Grandparents spend anywhere from 2 - 25 hrs. per week tutoring for reading comprehension, literacy, and numeracy. They focus on building healthy relationships with the students and providing a comfortable learning atmosphere. (see 2)

100 Black Men mentorship

- 100 Black Men's mission is to enhance educational and economic opportunities for members of the community. At Harrison, the organization works towards this goal by providing financial support for student activities as well as providing members that act as mentors for male students.

South Bend Police Department

- Officers maintain a regular presence at the school in an effort to form relationships with students and families. Members of the Police Department frequently walk through the school's hallways, taking time to have meaningful conversations with students and build a rapport with them (see 3)

John Adams High School Reading Time

- High school students taking Spanish 4 class read books in Spanish and take time to converse with Harrison students.

Art discovery through the Snite Museum

- This program takes a multi-tiered approach, allowing students to explore the subject of art. Harrison students are able to take an art lesson, visit the University of Notre Dame's Snite Museum of Art, learn about art history, then create an art piece & write about it.

“Experience the Ice” program through Notre Dame Athletics

- An athletic exploration program that provides first hand exposure to ice-skating and the sport of hockey. Harrison students have the opportunity to visit Compton Ice Arena at the University of Notre Dame to meet, talk, and ice skate with members of the hockey program - special needs students included.

Fischoff National Chamber Music Association

- Writing contest, children later acted out winning stories to productions with music

5. Community service and service learning opportunities

Clay United Methodist Church donation drive

- community service opportunities, Holiday donations from thanksgiving and Christmas and wintertime clothing, school supplies

Boy Scouts of America

- National organization with service orientation. Projects offer students the opportunity to get involved in, and give back to their community.

VFW 360 Flag Awareness Program

- Members of the Veterans of Foreign Wars (VFW) Organization speak to Harrison students about the importance of service to country & respect for the flag

N.U.T. Days

- “No Uniform Today” (N.U.T.) Days serve as a school-wide fundraiser for community organizations, introducing students to notions of giving back. Students donate \$1 in order to participate, and the money is donated to such organizations as the Logan Center, the Leukemia-Lymphoma Society, La Casa de Amistad, and American Cancer Center.

Harrison School Relay for Life Team

- Staff and students organize an annual Relay team and fundraise donations for their cause

6. Programs that provide assistance to students who have been chronically absent, truant, suspended, or expelled

Boy Scouts of America

- National organization with service orientation. Projects offer students the opportunity to get involved in, and give back to their community. Membership at Harrison is offered especially to students plagued by truancy and attendance issues, offering them increased exposure to structure.

“Harrison Heroes” reward program

- School-sponsored reward program with weekly drawings to determine winners. The winners are given a “Harrison Hero” costume that they can wear during the school day to proudly sport their accomplishment. Students are entered into the drawing based on good classroom behavior.

Perfect Attendance and Honor roll Awards

- The school provides incentives such as dance parties, pizza parties, ice cream etc.

Partnership with The Casey Center

- The school reports all student absences to the Casey Center. The Center will then counsel students that need it, keeping tabs on their family and home-life situation making interventions as deemed necessary.

100 Black Men mentorship

- 100 Black Men’s mission is to enhance educational and economic opportunities for members of the community. At Harrison, the organization works towards this goal by providing financial support for student activities as well as providing members that act as mentors for male students. Members also work specifically with male students who

are dealing with suspension in an effort to help them through the process and encourage them to avoid recurring incidences.

“Dunn-Rankin Reward Preference Inventory” Motivational Assessments

- Each student at Harrison takes this assessment. Its aim is to characterize a student’s motivations & identify any potential changes that could be made to benefit them in the future.

Quality Dining rewards

- Quality Dining Inc. will occasionally visit Harrison, passing out gift certificates to students that are present in class. Provides a reward-based model highlighting the importance of attendance

7. Job training and career counseling services

Holy Cross College educational connection

- Student and cadet teachers from Holy Cross College spend time learning and teaching in classes at Harrison. Program also provided a grant to Harrison to certify 4 teachers in E&L this year and another 4 next year.

Bethel College educational connection

- Student teachers from Bethel College spend time learning and teaching in classes at Harrison.

Indiana University South Bend (IUSB) educational connection

- Student teachers from IUSB spend time learning and teaching in classes at Harrison. Mrs. Karban sits on advisory board to help determine teaching and training goals for future teachers.

South Bend School Corporation

- Pays for out of town conferences for further training of teachers

8. Nutrition services and physical activities

Purdue Extension Nutrition program

- Representatives conduct classes at Harrison that focus on forming good nutritional habits. Classes are offered 2-3 times per month for adults, exploring topics like calcium intake and the food pyramid.

YWCA education

- This community-focused organization provides education that stresses a healthy perspective on nutrition, boundaries, and body image to the school's female students.
- Program specifically for 4th grade girls helping them maintain healthy body images and ideas of nutrition. Currently have two 6 week blocks with 13 girls enrolled in current block (see 11)

YWCA 'Girls on the Run' program

- Twice a week female students from 3rd and 4th grade run with older girls. Aim of the program is to promote physical activity and positive self-image.

Food Bank of N. Indiana distribution

- The Food Bank distributes food (~90 bags/week) for students that demonstrate need and are referred by their teacher, so they may take it home for the weekend and avoid going hungry.

Memorial Hospital HealthWorks! visit

- Students take a trip to the HealthWorks! Museum to experience hands-on fitness & health based exhibits. Provides a good learning experience showing the benefits of staying healthy.

Health Ambassador programming

- School provides a Health Ambassador to promote a healthy lifestyle amongst both faculty and students. They facilitate general activities like Brain Breaks, as well as physical activities like learning Zumba.

YMCA trips to Washington High School

- The YMCA coordinates swim classes for Harrison students. The classes take place in the pool of nearby Washington High School.

'Minds in Motion' program

- Unique program that is integrated into the school day. It consists of short activities that put a brief delay on normal classroom learning, instead honing in on the development of students' motor skills and stimulation of their auditory & visual processing.

Indiana Invaders team

- Harrison coordinates and runs an extracurricular team, the Indiana Invaders, as the cornerstone of their athletic program for students

Physical Education classes

- These classes are offered for all grades, once a week for 45 minutes

Walking School Buses

- Led by the mayor & school corporation superintendent as well as the police & fire chiefs, groups of students meet at a designated starting spot and walk together to school. Intended to promote students walking to school, as part of a healthy lifestyle.

9. Primary health and dental care

Vaccinations

- The St. Joseph's County Health Department allows Harrison Primary Center to refer their students for its 'Super Shot Saturdays' where the students can then receive vaccinations.

Mobile Dentist

- A Mobile Dentist visit to Harrison provided students with one-time free dental care. (looking to have this program return in future years)

Vision Screenings

- Through a partnership with Beacon Health, Harrison students are provided with free eye screening. The screens are given at two different checkpoints: initially when a student is in 1st grade, and again when they are in 3rd grade.

School Nurse

- The school nurse is on-site and available five days per week. She works alongside an aid, dispensing daily medication and performing basic first aid as needed.

10. Activities that improve access-to and usage-of social service programs & programs that promote family financial stability

La Casa de Amistad education program

- Representatives from the organization conduct a variety of classes to better educate families of undocumented, immigrant students. Class

content includes information regarding immigration/citizenship, lawfulness/individual rights, & English speaking. (see 3)

SCAN program

- Designed as a 'first-step' remediation process preceding involvement of the Department of Child Services (DCS). Provided for students dealing with domestic issues, offering help for families in crisis and trying to solve any issues that may be present.

Bright Beginnings program

- Before-school child-care program for Harrison students. Allows parents with an earlier job start-time to drop their children off and still make it to work on time, ultimately supporting family financial stability.

11. Mental health services

Partnership with Oaklawn for behavioral health services

- Harrison has the ability to refer students for services from Oaklawn, should they require it. A student either receives services at Oaklawn from a skills trainer or the trainer will travel to Harrison Primary Center if the student is deficient in certain skills, typically behaviorally or socially related. At present six skills trainers regularly make this trip to the school.

YWCA informational classes

- The YWCA offers an after-school informational elective to 4th grade female students at Harrison. The class of about a dozen girls meets periodically over the course of six weeks, covering information on forming healthy relationships & boundaries, bullying, and other relevant topics. (see 8)

Social Worker

- Social worker is on-site and available intermittently, ideally 3 days per week. They offer training in social skills & self-regulation skills. Especially crucial for appropriate consolation of grieving students.

School Psychologist (2x/week)

12. Adult education and literacy services including instruction of adults in English as a second language

La Casa de Amistad education program

- Representatives from the organization conduct a variety of classes to better educate families of undocumented, immigrant students. Class content includes information regarding immigration/citizenship, lawfulness/individual rights, & English speaking. (see 3)

'Youth for Life' program

- Developed for non-traditional students. Focus on the development of life skills for students that have not completed their G.E.D.

13. Donors

Chickfila

Walmart

Martins

Bendix Café

Hudak Family

West Side Church of Christ – clothing donation

SB Eagles – fundraiser for playground

Better World Books – books

Hacienda

Kuert Concrete – chips for playground

Top Notch

WNDU Channel 16 – playground donation \$

Krispy Kreme – fundraiser

Feed the Children – books, supplies

Quality Dining, McDonalds, Papa Johns – gift cards to present students

Board of Commissioners – elections in school

OT (5 days/week), PT (1 day/week), Speech Therapist (5 days/week)

westside support team (special ed) 1/2day per week

Paraprofessional- special ed

Bilingual ed specialist

South Bend Community School Corporation
Benjamin Harrison Primary Center
3302 West Western Avenue
South Bend, Indiana 46619
Phone: (574) 283-7300 Fax: (574) 283-7303

Title – I Parent Involvement Policy

Mission

Harrison Primary Center will direct, inform, assist, and empower parents, students, and families through parent involvement activities focused on improving student academics.

Policy

The Parent Involvement Policy, was developed by an HSO, (Home and School Organization), board member, administration, Family and Community School Specialists, and teachers from each grade level. This policy and a home and school pledge (compact) will be distributed to all families who attend Harrison Primary Center.

An annual Title-I meeting will be held at Harrison Primary Center in August or September to inform parents of their student's participation in Title-I and other available services. Additional Title-I meetings will be held at times that are convenient for parent participation. The Family and Community School Specialists will arrange alternate meetings and home visits on an individual basis when appropriate.

The Family and Community School Specialists will host an annual Title-I training during a staff meeting to educate teachers and staff on the importance of learning how to build ties between home and school; and to understand the value of seeing parents as equal partners in education.

Staff and parent representatives from each grade level will meet annually in the month of May or June to review this Parent Involvement Policy, at which time, any necessary revisions will be made for the next school year.

Evaluations and comments indicating the effectiveness and/or dissatisfaction of the Harrison school wide Family and Community School Specialist Title-I program will be collected periodically and copies of the results will be given to the South Bend Community School Corporation, Title-I department for review.

Parent Involvement Activities

The Harrison STARS,(Students Together as Readers Succeed), program and the annual Title-I meeting will provide opportunities for parents to participate in workshops to learn about the Indiana Academics Standards, the South Bend Community School Corporation curriculum, assessment methods used at Harrison Primary Center, and practical tools to use at home to support the educational process.

Additionally, the Family and Community School Specialists at Harrison Primary Center will conduct home visits, school-wide learning/celebration experiences, and telephone contacts with parents of students receiving Title-I services.

Parents of students in the Title-I program at Harrison Primary Center receive school performance profiles, individual student test data, and interpretation of testing results for the ISTEP+ test as well as the I-Read 3 assessment results at applicable grade levels. Quarterly student report cards provide on-going progress reports for parents.

Three For Me

During the school year, the Harrison Title-I department will provide opportunities for parent and community volunteerism to support the educational process and to enhance the school's culture using the PTA sponsored Three for Me program. Parents will be asked to volunteer three hours during each school year.

Providing Opportunities for Family Involvement

Harrison Primary Center creates opportunities for family involvement through ongoing parent workshops, family nights, and supporting the Home and School Organization, (HSO), by:

- Provide parents opportunities to share information with teachers and staff regarding effective ways to communicate and collaborate, (for example: parent stories and annual needs assessment survey).
- Coordinate and implement parent involvement activities with preschool programs within the Harrison district, (for example: preschool visits, Head Start registration, and Kindergarten registration events).
- Provide additional child development and parenting resources through the Family and Community School Specialists and social worker.
- Develop, strengthen, and continue community partnerships.
- Effectively communicate through various forms and language that will meet the needs of parents, (for example: email, newsletters, school messenger, and other forms).
- Provide additional parent support and opportunities for involvement through the Three for Me program, as appropriate, based on parents' interest and/or suggestions.

Home and School Pledge (Compact)

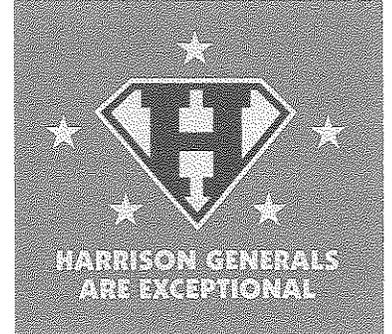
The Home and School Pledge (compact) outlines the collaborative effort of parents, staff, and students to support the educational process of students attending Harrison Primary Center. Each parent will sign the pledge (compact) to express agreement with its terms.

Revised 06/2015

**Benjamin Harrison Primary Center
Home and School Pledge**

The student will:

- Attend school each day on time
- Follow the school-wide 5 STAR expectations
 - Be Safe
 - Be Respectful
 - Be a Peacemaker
 - Be Prepared
 - Be Your Best!
- Complete all homework assignments and read 20 minutes daily



The Parent(s) will:

- Insure students arrive at school on time every day
- Prepare a quiet space and set time for student to complete homework
- Volunteer 3 hours a year at Harrison Primary Center
- Respond promptly to all communications from Harrison Primary Center
- Continuously maintain school records with an updated and working contact number
- Attend parent and teacher conferences
- Use 5 STAR expectation language at home to reinforce the concepts
 - Be Safe
 - Be Respectful
 - Be a Peacemaker
 - Be Prepared
 - Be Your Best!

Harrison Primary Center will:

- Provide high quality learning for every student every day
- Communicate clearly through parent-teacher meetings, home visits and /or teacher/staff contact about classroom activities and the academic progress of students as it relates to the Home and School Pledge (compact)
- Arrange opportunities for parents and other volunteers to use their time and talents to assist students at school, in the classroom, or at home.
- Acknowledge and follow the 5 STAR expectations
- Provide a safe environment that values community and parents

**Please sign, date, and return to your child's teacher,
no later than September 15, 2015.**

Parent signature: _____ Date: _____

Student name: _____

Teacher or principal signature: _____