



**Glenda Ritz, NBCT**  
Indiana Superintendent of Public Instruction

**PLEASE PRINT FOR YOUR RECORDS**

Indianapolis Public Schools  
120 E Walnut St  
Indianapolis, IN 46204

**Harshman Magnet Middle School - Amendment #1**  
2013-2014 School Year

Your 2013-2014 1003g School Improvement Grant (SIG) amendment for H. L. Harshman Magnet Middle School has been approved. These funds are authorized for use as of September 4, 2013. The amount listed in the chart below verifies the school improvement funds approved. Your corporation is responsible for conducting the 1003g SIG program in the manner and for the purpose described in the application and in accordance with federal law. Please incorporate this documentation as an appendix into your original 1003g SIG application as evidence of the approved amendment. If you have questions concerning the approval, please contact Rachael Havey at (317) 232-0515

FY2014 School Improvement Grant Availability: \$1,755,349.00

Sincerely,

A handwritten signature in blue ink, appearing to read "Rachael Havey", with a long, sweeping flourish extending to the right.

Rachael Havey  
Title I Specialist  
Indiana Department of Education  
South Tower, Suite 600  
115 West Washington Street  
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**Indiana  
Department of Education**

**Glenda Ritz, NBCT**  
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### Amendment Worksheet

District Name: Indianapolis Public Schools

School Name: H.L. Harshman Magnet Middle School

Contact Name: Bridgette Robinson

Contact Email: robinsby@ips.k12.in.us

Date: September 4, 2013

Reason for amendment

To make changes to the original approved budget.

Items removed from grant:

- Decreased the amount of COWS to (3)
- Pearson's Contracted Service
- School and Community Coordinator

New items in grant:

#### 1.0 Interventionist Specialist/Teacher

- Permanent Building Sub
- 5.0 Instructional Assistants
- Dyslexia Institute of Indiana Contract
- The New Teacher Project Contract
- Various amount of Supplies and Expenses
- Content Specific Software

**1003g SIG Amendment**

Information: Upon receipt of your request, staff will process and either approve or disapprove your request in writing. Generally, amendment requests will be processed and mailed within fifteen (15) business days of receipt of the request. IDOE will not approve any budget or programmatic revisions that are inconsistent with the purpose or terms and conditions of the 1003g federal grant.

School Name		HEL HARSHMAN MAGNET MIDDLE SCHOOL		
Person(s) requesting Amendment		BRIDGETTE ROBINSON		
Phone number and email		317-226-6327 & ROBINSBY@IPS.K12.IN.US		
Account	Goal/Federal Requirement/Key Finding	Original Application	Revision	Justification
SUPPLIES	<p>HARSHMAN IS COMMITTED TO HELPING EVERY CHILD SUCCEED:</p> <ol style="list-style-type: none"> <li>1. State of the art technology to provide students and parents with the types of academic resources and support to help children succeed.</li> <li>2. Staff members who are passionate about their students.</li> <li>3. A rigorous core curriculum to equip students with the skills needed to achieve academic excellence in middle school and beyond.</li> <li>4. Career awareness, field experiences, mini internships, summer camps and research opportunities.</li> <li>5. Partnerships with Minority Engineering Program of Indianapolis (MEPI), BSA LifeStructures, National Society of Black Engineers, The John Bonner Community Center, Dyslexia Institute of Indiana, and Science Bound, a scholarship program through Purdue University, Southern Bells (Taco Bell), Human Society of Indianapolis.</li> </ol>	SUPPLIES \$35,000	SUPPLIES INCREASED BY \$72,500	<ol style="list-style-type: none"> <li>1. Provide teaching resources (such as Teach Like a Champion books) to the PD library located in the Instructional Coaches office.</li> <li>2. Staff members who are enrolled in leadership development programs (such as Teaching &amp; Learning Leadership Academy) through Marian and IU will be reimbursed for their course fees.</li> <li>3. Provide space rental, food &amp; materials for Harshman's annual Summer Retreat. This retreat allows for the entire staff to create school-wide standards and procedures, and reinforce Harshman values before the school year begins.</li> <li>4. Provide supplies for grant personnel and materials for grant copiers &amp; printers such as toner and poster paper.</li> <li>5. Teacher Creativity Fellowship will provide funds to selected classroom projects through a fair and unbiased selection process. Teacher Creativity program is coordinated by one Future Leader.</li> <li>6. Provide end of semester recognition dinner, teacher appreciation luncheon to staff. This amount will include rental cost, awards, and food.</li> <li>7. Incentives such as books, school and classroom supplies, and enrichment activities based on academic improvement.</li> <li>8. Provide content area-specific books and learning materials to supplement Harshman's "classroom libraries" for student use.</li> </ol>
SUPPLIES	SAME AS ABOVE	SAME AS ABOVE	SAME AS ABOVE	<ol style="list-style-type: none"> <li>9. Student-Led "Cultural Day" will invite students and community partners to participate in cultural activities which includes food and view student presentation displays in support our Foreign Language program.</li> <li>10. Student Field day &amp; Community Garden Work day is a school-wide event which involves challenging outdoor activities and food followed by an afternoon of beautifying Harshman's Community Garden located in the quad. The event strengthens community value, teamwork and integrity among students and staff. Funds will provide fabric, gardening supplies, equipment rental, and water and snacks for students as they will be doing physical activities outdoors.</li> <li>11. Each Harshman student is required to maintain an assignment planner which is monitored by teachers. These planners effectively increase organization and time management skills.</li> <li>12. Selected classrooms will have one wall resurfaced with "whiteboard paint" to allow for a much needed additional writing space for teachers.</li> <li>13. Brochure printing and design fees will allow printing of additional Harshman brochures which are used to recruit new students and community partners. Design fees will allow us to update and make any necessary revisions to our existing brochure.</li> </ol>

TRAVEL	SAME AS ABOVE	TRAVEL \$0.00	TRAVEL INCREASED BY \$18,000	<ol style="list-style-type: none"> <li>1. Provide student transportation via motor coach for a student college tour (specific university to be decided.) Also will provide teacher-led field trips to various educational activities inside of town (such as the Challenger Center, wind turbine farm, etc.)</li> <li>2. Teachers will travel to a highly successful, model school in Kentucky via motor coach to observe its highly effective teachers.</li> </ol>
CONTRACTED SERVICES	SAME AS ABOVE	CONTRACTED SERVICES \$185,910	CONTRACTED SERVICES INCREASED BY \$6,090	<ol style="list-style-type: none"> <li>1. Dyslexia Institute of Indiana (DII) will work with a small selection of Harshman students who have been identified as having the lowest levels of reading ability. Students will receive personal instruction each week to significantly improve their literacy.</li> <li>2. TNTP will partner with Harshman to provide a comprehensive suite of performance management and teacher coaching support.</li> </ol>
EQUIPMENT & TECHNOLOGY	SAME AS ABOVE	EQUIPMENT & TECHNOLOGY \$210,800	EQUIPMENT & TECHNOLOGY DECREASED BY \$86,102.95	<ol style="list-style-type: none"> <li>1. 3 COWs, various adaptors needed for existing grant equipment, and 2 ConVa projector systems.</li> <li>2. Provide content-specific software and apps for iPads and laptops to be integrated into classroom use.</li> </ol>
PERSONNEL	SAME AS ABOVE	PERSONNEL \$ 1,289,356	PERSONNEL DECREASED BY \$206,119	<ol style="list-style-type: none"> <li>1. Compensate staff members for extended day activities and after-school content meetings.</li> <li>2. Hire 5 classroom assistants and one building substitute.</li> <li>3. Compensate staff for attending Summer Retreat and PD trip to model school conference.</li> <li>4. Various teachers will be identified as Future Leaders and will be compensated for accepting leadership responsibilities which they oversee and direct (such as coordination of parent engagement, student transition, curriculum integration and other opportunities as they appear)</li> <li>5. Provide incentive stipends to staff. The stipend amount will be assigned according to specific objectives as outlined by a rubric created by Harshman Administration and Leadership Team.</li> <li>6. Compensate teachers who provide instruction during the weeks of intersession.</li> </ol>
INDIRECT COST	SAME AS ABOVE	INDIRECT COST \$34,283	INDIRECT COST DECREASED BY \$1,218.48	INDIRECT COST PERCENTAGE RATE IS 2.07%

Indicate any **increases** in a line item subtotal with **GREEN** text subtotal.  
 Indicate and **decreases** in a line item with **RED** text in the subtotal.

School Improvement Grant (1003g)  
 Section II -- BUDGET  
 Amendment 1  
 School Year 2013-2014

Note: The total amount of funding per year must total **no less than \$50,000** and **no greater than \$2,000,000** per year.  
 The original approved allocation amount cannot be increased through an amendment.

Corporation Name: 5385  
 Corporation Number: Indianapolis Public Schools  
 School Name: H.L. HARSHMAN MAGNET MIDDLE SCHOOL

ACCOUNT NO.	FTE	Cert.	Noncert.	EXPENDITURE DESCRIPTION	SUBTOTAL	LINE ITEM TOTAL
<b>1. PERSONNEL (include positions and names)</b>						
INTERVENTIONIST SPECIALIST/TEACHER	9.00	X		348,008.00	\$ 348,008.00	
ASSISTANT PRINCIPAL	1.00	X		85,066.00	\$ 85,066.00	
PROJECT MANAGER	1.00		X	41,183.00	\$ 41,183.00	
DIFFERENTIATED ACCOUNTABILITY COACH	1.00	X		50,017.00	\$ 50,017.00	
SPECIAL EDUCATION COACH	1.00	X		44,535.00	\$ 44,535.00	
TECHNICAL SPECIALIST	1.00		X	34,404.00	\$ 34,404.00	
EXTENDED DAY ACTIVITIES		X	X	40 Teachers, 2 hours per week, 34 weeks at \$40.00 per hour	\$ 127,000.00	
PERMANENT BUILDING SUB		X	X	Will receive \$100 per day for 190 days to fill in for teachers who attend professional development activities. This person will also be responsible for assisting with behavioral issues in the building.	\$ 19,000.00	
INSTRUCTIONAL ASSISTANT	5.00		X	15,881.00	\$ 79,405.00	
FUTURE LEADER STIPENDS		X		16,500.00	\$ 16,500.00	
CONTENT/SPED MEETINGS		X	X	AFTER SCHOOL MEETINGS	\$ 33,000.00	
PROFESSIONAL DEVELOPMENT STIPENDS		X	X	21,000.00	\$ 21,000.00	
INTERCESSION		X	X	FALL AND SPRING SEMESTER	\$ 40,000.00	
STAFF INCENTIVES		X	X	FALL AND SPRING SEMESTER	\$ 160,000.00	
					\$ -	
	14.00	<b>TOTAL SALARIES</b>				\$ 1,099,118.00
<b>2. Benefits: Benefits should be based on actual known costs or an established formula. Fixed charges/benefits below are for the personnel listed under PERSONNEL above and only for the percentage of time devoted to this project.</b>						
		<b>TOTAL FIXED CHARGES / FRINGE BENEFITS</b>				\$ 180,964.00
<b>3. TRAVEL: (differentiate in-state and out-of-state)</b>						
	out-of-state	TRANSPORTATION COST FOR TRIP TO MODEL SCHOOL CONFERENCE IN KENTUCKY			\$ 3,000.00	
	in-state	STUDENT COLLEGE TOUR			\$ 15,000.00	
		<b>TOTAL TRAVEL</b>				\$ 18,000.00
<b>4. CONTRACTED SERVICES: (List the type of contracted services to be provided, including the vendor's name, if applicable.)</b>						
DYSLEXIA INSTITUTE OF INDIANA		ORTON GILLINGHAM STUDENT TUTORING			\$ 20,000.00	
THE NEW TEACHER PROJECT		COMPREHENSIVE SUITE OF PERFORMANCE MANAGEMENT AND TEACHER COACHING SUPPORT			\$ 172,000.00	
		<b>TOTAL CONTRACTED SERVICES</b>				\$ 192,000.00
<b>5. SUPPLIES: Enter the total amount of materials and supplies. Provide a list of supplies on a separate sheet. (Include the total amount to be used to purchase testing, programmatic and/or office supplies.)</b>						
		<b>TOTAL SUPPLIES</b>				\$ 107,500.00
<b>6. EQUIPMENT AND TECHNOLOGY: Enter the total amount of equipment and technology purchases. Provide a list of equipment and technology on a separate sheet. Equipment is defined as "tangible, non-expendable/non-consumable personal property having a useful lifespan of more than one year".</b>						
		<b>TOTAL EQUIPMENT AND TECHNOLOGY</b>				\$ 124,697.05
<b>7. OTHER SERVICES: (Include a specific description of services.)</b>						
		<b>TOTAL OTHER SERVICES</b>				\$ 0.00
		<b>INDIRECT COST (2.07%)</b>				\$ 33,069.95
<b>TOTAL ANTICIPATED EXPENDITURES (SUM OF SECTIONS 1-7 OF THIS FORM).</b>						\$ 1,755,349.00
					<b>APPROVED BUDGET AMOUNT</b>	\$ 1,755,349.00
					<b>DIFFERENCE</b>	\$ 0.00

**SUPPLIES:** The following list represents the anticipated materials and supplies purchases.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
ADMINISTRATION	OFFICE SUPPLIES/MATERIALS FOR THE PROJECT MANAGER AND TURN AROUND TEAM LEADERS	\$ 7,000.00	\$ 7,000.00
PROFESSIONAL DEVELOPMENT	PROVIDE TEACHING RESOURCES (SUCH AS TEACH LIKE A CHAMPION BOOKS TO THE PD LIBRARY	\$ 2,000.00	\$ 2,000.00
PROFESSIONAL DEVELOPMENT	LEADERSHIP DEVELOPMENT PROGRAMS SUCH AS TEACHING & LEARNING LEADERSHIP ACADEMY THROUGH MARIAN AND IU WILL BE REIMBURSED FOR THEIR COURSE FEES	\$ 28,000.00	\$ 28,000.00
PROFESSIONAL DEVELOPMENT	ANNUAL SUMMER RETREAT: SPACE RENTAL, FOOD, SUPPLIES/MATERIALS	\$ 3,500.00	\$ 3,500.00
INSTRUCTION	SUPPLIES NEEDED FOR INTERCESSION AND ENRICHMENT ACTIVITIES	\$ 5,000.00	\$ 5,000.00
INSTRUCTION	TEACHER CREATIVITY FELLOWSHIP	\$ 15,000.00	\$ 15,000.00
ADMINISTRATION	STAFF INCENTIVES RECOGNITION DINNER, TEACHER APPRECIATION LUNCHEON.	\$ 2,500.00	\$ 2,500.00
INSTRUCTION	STUDENT INCENTIVES SUCH AS BOOKS, SCHOOL AND CLASSROOM SUPPLIES, ENRICHMENT ACTIVITIES BASED ON ACADEMIC IMPROVEMENT	\$ 14,000.00	\$ 14,000.00
INSTRUCTION	CONTENT AREA-SPECIFIC BOOKS AND LEARNING MATERIALS	\$ 12,000.00	\$ 12,000.00
INSTRUCTION	STUDENT-LED "CULTURAL DAY"	\$ 6,000.00	\$ 6,000.00
INSTRUCTION	STUDENT FIELD DAY & COMMUNITY GARDEN WORK DAY	\$ 3,500.00	\$ 3,500.00
INSTRUCTION	STUDENT PLANNER	\$ 2,000.00	\$ 2,000.00
INSTRUCTION	WHITEBOARD PAINT FOR CLASSROOMS	\$ 2,000.00	\$ 2,000.00
ADMINISTRATION	HARSHMAN BROCHURE	\$ 5,000.00	\$ 5,000.00
		\$ -	\$ -
	<b>TOTAL SUPPLIES COSTS</b>		\$ 107,500.00

**EQUIPMENT AND TECHNOLOGY:** The following list represents the anticipated equipment and technology purchases.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	3 COW'S, VARIOUS ADAPTORS NEEDED FOR EXISTING GRANT EQUIPMENT, AND 2 CONVA PROJECTOR SYSTEMS	\$ 119,964.48	\$ 119,697.05
	CONTENT SPECIFIC SOFTWARE AND APPS FOR IPADS AND LAPTOPS TO BE INTEGRATED INTO CLASSROOMS USE.	\$ 5,000.00	\$ 5,000.00
	<b>TOTAL EQUIPMENT AND TECHNOLOGY COSTS</b>		\$ 124,697.05