

Due Process I-CHAMP Review

Office of Special Education
September 2017



Working Together for Student Success

Meet the OSE Due Process Team



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Introducing I-CHAMP

Online system designed with self-service features to make it easier and faster for parents, schools, and representatives to access information associated with Due Process filings.

The screenshot shows the I-CHAMP website interface. At the top left is the I-CHAMP logo with a blue outline of Indiana. To the right are links for 'Register', 'Sign In', and 'Select Language'. Below the logo is a navigation bar with a home icon. The main header reads 'Indiana Complaint, Hearing, and Mediation Process' and 'Office of Special Education'. On the left, there are four buttons: 'LOGIN WITH PROFILE', 'CREATE PROFILE', 'CONTACT US', and 'RESOURCES'. The central banner features a group of diverse children holding a sign that says 'SPECIAL EDUCATION Learning for Everyone'. Below the banner, a welcome message states: 'Welcome to the Indiana Complaint, Hearing, and Mediation Process. This new online system has been designed with enhanced self-service features to make it easier and faster for you to access the following Due Process procedures:'. Three columns describe the procedures: 'Complaint', 'Hearing', and 'Mediation'. Each column includes a brief description and 'LEARN MORE' and 'GET STARTED' buttons.

Register Sign In
Select Language

Home

Indiana Complaint, Hearing, and Mediation Process
Office of Special Education

Welcome to I-CHAMP

LOGIN WITH PROFILE
CREATE PROFILE
CONTACT US
RESOURCES

SPECIAL EDUCATION
Learning for Everyone

Welcome to the Indiana Complaint, Hearing, and Mediation Process. This new online system has been designed with enhanced self-service features to make it easier and faster for you to access the following Due Process procedures:

Complaint
A complaint is a claim that a school has not implemented federal or state special education rules, or has failed to comply with an order issued by an independent hearing officer.
LEARN MORE GET STARTED

Hearing
A due process hearing may be requested by a parent, school, or IDOE concerning the identification or eligibility of a student for special education services; the appropriateness of the educational evaluation or the student's proposed or current level of special education services or placement; or any other dispute involving the provision of a free appropriate public education.
LEARN MORE GET STARTED

Mediation
Mediation is a voluntary process in which the parent and public or charter school attempt, with the assistance of trained impartial mediator, to resolve a dispute.
LEARN MORE GET STARTED



I-CHAMP

- I-CHAMP portal is used to file complaints, requests for mediation, and requests for due process hearings electronically.
- It is a fast and easy way for Directors to manage complaints, mediations, and due process hearings that involve your charter school.
- Preserves all documents related to the record electronically.
- Delivers a much needed upgrade to the capture, reporting, and analysis of data collected throughout the processes.
- Available at: <https://ichamp.doe.in.gov/>



I-CHAMP

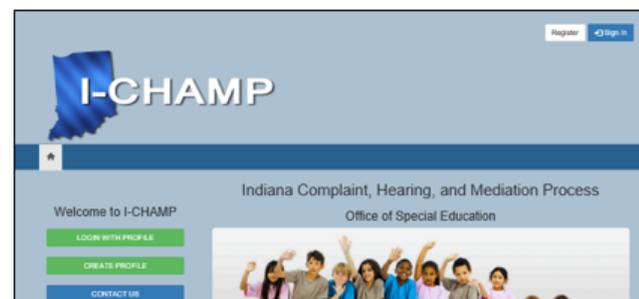
- Each school leader and “director” of special education needs a unique user ID prior to accessing.
- Ensure Masterfile reflects accurate contact information.
- See the I-CHAMP Resource page for getting started and how to submit a request.

Indiana Department of Education

Office of Special Education

I-CHAMP

Getting Started Guide for Directors



I-CHAMP – 2017 Charter Statistics

- 1,050,280 Public School Students October 2016
 - 43,809 Charter School Students (4.2% of Indiana students)
- 173,437 Special Education Students December 2016
 - 5,989 Special Education Students – Charter Schools (3.5% SWDs)
- 124 Complaints Filed FY2017
 - 13 Complaints – Charter Schools (10.5% of all complaints filed)
- 52 Complaint Investigator Reports (CIR) FY2017
 - 5 – Charter Schools (10% of all CIRs)
- 19 CIRs Violations FY2017
 - 5 – Charter Schools (26% of all violations in Indiana)



I-CHAMP – Violations: CIR #1

- **ISSUE:**

- Did the Charter School provide a free appropriate public education (FAPE) to students who have been identified as students eligible for services under Article 7 (the Students)? 7-33-2(a)

- **FACTS:**

- Enrolled student A (disability), but refused attendance
- Enrolled student B (disability), attended 1 day
- School unilaterally withdrew student B (couldn't serve IEP)

- **CONCLUSION:**

- Violation – SWD afforded additional protections under rule 7-44; public school cannot unilaterally withdraw a student from school.

- **CORRECTIVE ACTION:**

- Attend charter school training
- Conduct in-service training for all staff and administrators (FAPE; withdraw students)



I-CHAMP – Violations: CIR #2

- **ISSUES WITH VIOLATIONS:**

- Revising IEP without convening CCC. 7-42-9(a)
- Failing to ensure parent participate in CCC. 7-42-3
- Failing to ensure student, parent, and gen ed teacher participate in CCC. 7-42-3(b)(5)
- Failing to conduct move-in CCC within 10 days. 7-42-5(a)(4)
- Failing to provide related services based on student's needs. 7-42-8(b)
- Failing to provide adequate notice prior to CCC. 7-42-2(c)

- **CORRECTIVE ACTION:**

- Compensatory services to make up for lost educational opportunities
- Significant in-service trainings



I-CHAMP – Violations: CIR #3

- **ISSUES WITH VIOLATIONS:**

- Failing to implement IEP:
 - OT
 - Accommodations – Math Fact Sheet. 7-42-8(b)

- **CORRECTIVE ACTION:**

- 240 minutes of compensatory OT
- Compose/distribute Memo: Implementing an IEP



I-CHAMP – Violations: CIR #4

- **ISSUES WITH VIOLATIONS:**

- Failing to respond to parent functional behavioral assessment (FBA). 7-40-4 & 7-40-8
- Failing to convene CCC upon parent request. 7-42-5(a)(3)
- Unilaterally changing student's placement. 7-42-10(a)(3)
- Failing to comply with manifestation of disability procedures. 7-44-5(e)

- **CORRECTIVE ACTION:**

- At school's expense – Independent FBA, convene CCC, develop behavior intervention plan (BIP)
- Develop school procedures: parental request for evaluation & CCC
- Compensatory instructional hours, opportunity to complete missed work
- Develop school procedures: manifestation determination process/procedures



I-CHAMP – Violations: CIR #5

- **ISSUES WITH VIOLATIONS:**

- Failing to convene CCC at a mutually convenient date, time, and place to ensure parental participation. 7-42-2(a)

- **CORRECTIVE ACTION:**

- Develop school procedures: scheduling CCCs and providing notice



I-CHAMP – 2018 Complaints Charter Statistics

- 25 Complaints Filed FY2018 (since July 1, 2017)
 - 11 – Investigation Status
 - 2 Complaints – Charter Schools
- 6 Complaint Investigator Reports (CIR) FY2018
 - 1 – Charter School
 - 1 – Investigation Status
- 2 CIRs Violations FY2018
 - 1 – Charter School



I-CHAMP – Violations: CIR #1 (2018)

- **ISSUES WITH VIOLATIONS:**

- Failing to convene CCC at a mutually convenient date, time, and place to ensure parental participation. 7-42-2(a)
- Failing to give parent adequate notice of CCC. 7-42-2(c)
- CCC failed to consider the concerns of the parent. 7-42-6(b)(2)
- Failure to provide parent with notice of procedural safeguards. 7-37-1(d)

- **CORRECTIVE ACTION:**

- Develop school procedures: implementation of CCC process
- In-service training: CCC meetings, developing IEP, documentation
- Attend charter school training



I-CHAMP – 2017 Mediations Charter Statistics

- 1,050,280 Public School Students October 2016
 - 43,809 Charter School Students (4.2% of Indiana students)
- 173,437 Special Education Students December 2016
 - 5,989 Special Education Students – Charter Schools (3.5% SWDs)
- 59 Mediations FY2017
 - 3 – Charter Schools (5% of all mediations)
 - 2 – Full Agreement
 - 1 – Partial Agreement



I-CHAMP – 2017 Due Process Hearings Charter Statistics

- 1,050,280 Public School Students October 2016
 - 43,809 Charter School Students (4.2% of Indiana students)
- 173,437 Special Education Students December 2016
 - 5,989 Special Education Students – Charter Schools (3.5% SWDs)
- 74 Hearings FY2017
 - 3 – Charter Schools (4% of all hearings)
 - 2 – Parties Agreement - Dismissed
 - 1 – Dismissed (no jurisdiction)



FEEDBACK and FOLLOW UP



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