

## IndianaMAC: School-based Medicaid Administrative Claiming

### What is IndianaMAC?

Indiana's federally approved school-based Medicaid Administrative Claiming methodology, "IndianaMAC," is jointly administered by the State Medicaid and Education agencies and allows Indiana public school corporations, including public charter schools, to recover federal matching funds for state/locally-funded **administrative** activities that some school staff perform to assist students who have unmet health care needs. Such administrative activities include:

- Providing information about public health coverage and where/how to apply for benefits
- Translating (including oral, sign language interpretation, Braille transcription) and arranging translation of information about health services, including those furnished in the school setting
- Making referrals, scheduling appointments and arranging for medical, mental health, dental and vision diagnostic and treatment services for students (and related information gathering)
- Coordinating or attending meetings or trainings related to health service access/delivery for students
- Developing plans and strategies, including meeting with community partners, to improve student health service delivery and eliminate gaps in school-age children's access to health care services

### Benefits of IndianaMAC Participation

IndianaMAC recovers unrestricted federal funds for costs of activities that certain school employees and contracted staff are already doing. Claiming participation requires minimal school staff time commitment.

### IndianaMAC Participation Requirements

1. Sign a Participation Agreement with the designated statewide IndianaMAC contractor, PCG (PCG's contracted services fee is deducted from federal funds claimed - no 'up front' cost to the school district)
2. Give PCG the name and contact information of the district employee(s) who will: (a) collect items necessary for the required Random Moment Time Study, and (b) submit the required financial data (a financial liaison is typically from the business office and must attend a brief training webinar once yearly)
3. Provide PCG a copy of the district's annual calendar and the list of eligible staff who will participate when sampled in the required statewide Random Moment Time Study (conducted 3 of the 4 quarters per year)
4. Monitor that participating staff complete the required 5-question time study about a "sample moment" whenever randomly selected (typically 5-7 minutes to complete; an individual may be sampled once, multiple times or not at all during any of the 3 calendar quarters of the academic year)
5. Follow-up when necessary on any uncompleted time study "sample moments"
6. Submit quarterly cost/financial data 4 times per year in accordance with webinar training instructions.

### Who are some of the staff eligible to participate in the IndianaMAC Random Moment Time Study?

Interpreters, bilingual specialist	Special education administrators
Audiologists and assistants	Student services personnel
Orientation and mobility specialists	School health aides
Physical and occupational therapists and assistants	Augmentative communication specialists
School nurses, RNs, LPNs	Speech-language pathologists and assistants
Psychologists and diagnosticians	Program coordinators
Social workers	Counselors and outreach workers

### About 30 States Participate in School-based Medicaid Administrative Claiming, including:

California	Kansas	New Jersey
Florida	Michigan	North Carolina
Illinois	Nebraska	Ohio